

# SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

**June 13, 2017**

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:00 pm by President, Dan Miller. Members present included Rodney Vinegar, Becky Nelson, Jennifer Phillips, and Ken Wright. Also attending were Patti Burnside, Interim Director; Mandy Brooks, Recording Secretary; Lee Anna Mullikin, Circulation Staff; Bruce Lankford, Attorney; Bobbie Bryant, Kentucky League of Cities; and Makayla Mercer, Kentucky League of Cities.

**Public Comments:** None

**Staff Report:** Lee Anna spoke to the Board about her history and what brought her to work at the Library. She spoke about how she has progressed from her early days to now doing all the internal displays. She talked about the various displays she has done and how they have worked to get books into the hands of patrons. The Board thanked her for a job well done and mentioned a few displays that got books into their hands. Lee Anna left the meeting immediately following.

**Strategic Planning:** Bobbie Bryant and Makayla Mercer presented a draft of the strategic plan to the Board. Bobbie explained the layout and asked the board for feedback. The Board gave her a few change suggestions. Bobbie will bring the final plan to the next board meeting for approval.

**Friends:** Patti reported that the Friends have 3 board members who are rolling off and new members will be elected to the board at their annual meeting on June 25<sup>th</sup> at 2:00 pm.

**Regional Librarian's Report:** Dan referred everyone to the monthly Trustee tip and report.

**Interim Director's Report:** Patti covered items from her Interim Directors report.

**MOTION** by Becky Nelson to approve the regular monthly meeting minutes. Second by Ken Wright. Motion carried.

**MOTION** by Becky Nelson to approve the special called meeting minutes. Second by Rodney Vinegar. Motion carried.

**MOTION** by Ken Wright to approve the Treasurer's report. Second by Rodney Vinegar. Motion carried.

**Review of Director/Board Member Expenses:** None.

**MOTION** by Jennifer Phillips to approve the voucher. Second by Becky Nelson. Motion carried.

**Circulation Report:** Patti reported that everything is consistent.

**Old Business:** The Board reviewed the suggested budget for the 17-18 fiscal year.

**MOTION** by Rodney to increase the Staff Recognition line to \$10,000. Second by Dan Miller. Motion carried.

**MOTION** by Jennifer Phillips to create a \$10,000 Innovation Donation Grant from donated monies to the Library. Second by Becky Nelson. Motion carried.

**MOTION** by Jennifer Phillips to approve the presented budget with changes. Second by Becky Nelson. Motion carried.

**New Business:** The Board reviewed a staff request for leave without pay and the surplus property policy.

**MOTION** by Ken Wright to approve the staff request for leave without pay. Second by Becky Nelson. Motion carried.

**MOTION** by Rodney Vinegar to approve the surplus property policy as presented. Second by Becky Nelson. Motion carried.

**MOTION** by Dan Miller to go into executive session at 6:58 pm under KRS 61.810, Section One, Subsection c. Second by Becky Nelson. Motion carried.

**MOTION** by Becky Nelson to come out of executive session at 7:30 pm. Second by Jennifer Phillips. Motion carried.

**MOTION** by Becky Nelson to adjourn. Second by Ken Wright. Motion carried.

Meeting adjourned at 7:30 pm.

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Becky Nelson, Secretary

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Date

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Mandy Brooks, Recording Secretary

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Date