

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

July 11, 2017

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:02 pm by President, Dan Miller. Members present included Rodney Vinegar, Becky Nelson, Jennifer Baldwin Phillips, and Ken Wright. Also attending were Patti Burnside, Interim Director; Mandy Brooks, Recording Secretary; Tyler Anderson, Technology Manager; Bruce Lankford, Attorney; Christie Robinson, Friends of the Scott County Public Library Board President; and Bobbie Bryant, Kentucky League of Cities.

Public Comments: None

Staff Report: Tyler discussed the current and future plans of the Technology department and how they plan to increase service and get access out into the community.

Strategic Planning: Bobbie Bryant presented the final strategic plan to the board.

MOTION by Becky Nelson to approve the strategic plan as presented. Second by Jennifer Baldwin Phillips. Motion carried.

Bobbi left the meeting at 5:43 pm.

Friends: Christie reported that the Friends had a good annual meeting and a great turn out. They have three new board members who had their orientation yesterday. The first meeting of the new fiscal year will be tomorrow and the group will discuss future planning. Christie left the meeting at 5:46 pm.

Regional Librarian's Report: Dan referred everyone to the monthly Trustee tip and report.

Interim Director's Report: Patti covered items from her Interim Director's report.

MOTION by Becky Nelson to approve the regular monthly meeting minutes. Second by Jennifer Baldwin Phillips. Motion carried.

MOTION by Ken Wright to approve the Treasurer's report. Second by Becky Nelson. Motion carried.

Review of Director/Board Member Expenses: None.

MOTION by Jennifer Phillips to approve the voucher. Second by Rodney Vinegar. Motion carried.

Circulation Report: Patti reported that Sadieville and Stamping Ground numbers continue to decrease. Marketing needs to be a focus.

Old Business: The Board reviewed board policies.

MOTION by Rodney Vinegar to approve the Sponsorship Policy with suggested changes. Second by Jennifer Baldwin Phillips. Motion carried.

MOTION by Rodney Vinegar to approve the Trustee Orientation Policy. Second by Becky Nelson. Motion carried.

MOTION by Ken Wright to approve the Open Records Policy with suggested changes. Second by Rodney Vinegar. Motion carried.

MOTION by Rodney Vinegar to approve the Procurement Policy. Second by Becky Nelson. Motion carried.

MOTION by Rodney Vinegar to approve the Board Reimbursement of Expense Policy. Second by Jennifer Baldwin Phillips. Motion carried.

New Business: The Board reviewed library operation policies.

MOTION by Jennifer Baldwin Phillips to approve the Meeting Room Policy with suggested changes. Second by Becky Nelson. Motion carried.

MOTION by Jennifer Baldwin Phillips to approve the Community Partnership Policy. Second by Ken Wright. Motion carried.

MOTION by Ken Wright to keep all elected board positions the same as the last fiscal year. Second by Becky Nelson. Motion carried.

MOTION by Dan Miller to go into executive session at 6:45 pm under KRS 61.810, Section One, Subsection f. Second by Becky Nelson. Motion carried.

MOTION by Becky Nelson to come out of executive session at 7:41 pm. Second by Ken Wright. Motion carried.

The board approved a revised job description for the Director. The position will be posted and will remain open for a period of 30 days.

MOTION by Becky Nelson to adjourn. Second by Ken Wright. Motion carried.

Meeting adjourned at 7:41 pm.

Becky Nelson, Secretary

Date

Mandy Brooks, Recording Secretary

Date