

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

November 14, 2017

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:06 pm by President, Dan Miller. Members present included Jennifer Baldwin Phillips, Becky Nelson, and Ken Wright. Rodney Vinegar was absent. Also attending were Patti Burnside, Interim Director; Mandy Brooks, Recording Secretary; Alina Powell, Library Clerk; Michael Charles, Library Clerk; MinYoung Bowling, Marketing Manager; Marylou White, Library Assistant; and Christie Robinson, Friends of the Scott County Public Library Board President.

Public Comments: None

Introduction of New Staff Members: Patti introduced Alina and Michael to the Board. The Board gave them a warm welcome and then they left the meeting.

Staff Report: Marylou White presented her Innovation Donation Grant request to the Board.

MOTION by Jennifer Baldwin Phillips to approve Marylou's grant request. Second by Becky Nelson. Motion carried.

MinYoung Bowling presented this 2 month update to the Board. He discussed social media campaigns, direct mailing, and a redesign of the website. He then left the meeting.

Friends: Christie reported that the book sale was successful raising \$1,268 which is a record for them. The Christmas auction is ongoing and there are several bidders currently. The auction deadline is November 18th. The Friends will also be helping with several children's programs this winter, such as the Polar Express which they are sponsoring and Gingerbread house building. Christie then left the meeting.

Regional Librarian's Report: Dan Miller referred everyone to the trustee tip and monthly report in their packet. Patti highlighted a webinar coming up and made a few points about the tip on gifts and bonuses.

Interim Director's Report: Patti covered items from her Interim Director's report. She invited the Board to the staff holiday party and updated them on the future of the café. The Board asked Patti to put the café contract out to bid again.

MOTION by Jennifer Baldwin Phillips to approve the regular monthly meeting minutes. Second by Becky Nelson. Motion carried.

MOTION by Ken Wright to approve the Treasurer's report. Second by Becky Nelson. Motion carried.

Review of Director/Board Member Expenses: None.

MOTION by Jennifer Baldwin Phillips to approve the voucher. Second by Ken Wright. Motion carried.

Circulation Report: Patti reported that stats in some areas are increasing such as meeting rooms and visits.

Old Business: The Board reviewed the social media policy.

MOTION by Becky Nelson to approve the social media policy. Second by Jennifer Baldwin Phillips. Motion carried.

The Board discussed Marylou White's proposal from last meeting. Dan did speak to KDLA and they informed him that there is no mechanism for staff to become official members of the board. Conversation about this topic will resume after the director and vacant board seat has been filled. Topic is tabled until next month.

New Business: Patti updated the Board members on the status of trustee certifications.

Dan announced that Rodney Vinegar has resigned from the board as he has moved out of state for work. The Board accepted his resignation and asked Patti to send the resignation to the Judge. Dan will call a few candidates to find out if they are interested in serving.

MOTION by Dan Miller to go into executive session at 7:50 pm under KRS 61.810, Section One, Subsection f. Second by Jennifer Baldwin Phillips. Motion carried.

MOTION by Ken Wright to come out of executive session at 8:13 pm. Second by Becky Nelson. Motion carried.

MOTION by Becky Nelson for Dan Miller to follow the recommendations of the director search committee and hire Patti Burnside as the new Executive Director of the Scott County Public Library. Second by Jennifer Baldwin Phillips. Motion carried.

MOTION by Dan Miller to adjourn. Second by Ken Wright. Motion carried.

Meeting adjourned at 8:16 pm.

Becky Nelson, Secretary

Mandy Brooks, Recording Secretary

Date

Date