

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

January 09, 2018

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:05 pm by President, Dan Miller. Members present included Becky Nelson, Ken Wright, and Jennifer Baldwin Phillips. Also attending were Patti Burnside, Director; Mandy Brooks, Recording Secretary; Amanda Daugherty, Library Clerk; and Christie Robinson, Friends of the Scott County Public Library Board President.

Public Comments: None

Staff Report: Amanda Daugherty introduced herself to the Board and explained her role within the Library. She left the meeting at 5:18 pm.

Friends: Christie reported that the Friends will begin working on their strategic planning by first having staff members report to monthly meetings to update them on what is happening at the Library. The Christmas auction went very well and the Manfredo scholarship was awarded. Christie left the meeting at 5:25 pm.

Regional Librarian’s Report: Patti reminded everyone that KPLA is coming up in April.

Director’s Report: Patti covered items from her Director’s report.

MOTION by Becky Nelson to approve the regular monthly board meeting minutes. Second by Jennifer Phillips. Motion carried.

MOTION by Ken Wright to allow Jennifer Phillips to move the money market account to another bank if she can get better rates. Second by Becky Nelson. Motion carried.

MOTION by Ken Wright to approve the Treasurer’s report. Second by Becky Nelson. Motion carried.

Review of Director/Board Member Expenses: None.

MOTION by Jennifer Phillips to approve the voucher. Second by Becky Nelson. Motion carried.

Circulation Report: Patti reported that Outreach and e-product stats are up.

Old Business: Patti told the Board that the Posting of Non-Library Materials and Display of Community Information policies have been combined into one policy.

MOTION by Jennifer Phillips to approve the Community Display and Posting Policy. Second by Becky Nelson. Motion carried.

New Business: MOTION by Ken Wright to approve the Ethics policy with changes. Second by Jennifer Phillips. Motion carried.

The Board reviewed the Whistle Blower Policy and asked that it be forwarded to Mr. Roark for review. Dan will email the policy to him for review.

The Board reviewed the meeting dates for 2018. No changes needed to be made to that schedule.

The Board reviewed all the Café proposals and asked Patti to schedule each to be at the February meeting for presentation.

MOTION by Dan Miller to table the review of board member applications to the next meeting. Second by Becky Nelson. Motion carried.

MOTION to adjourn at 6:56 pm by Ken Wright. Second by Becky Nelson. Motion carried.

Becky Nelson, Secretary

Mandy Brooks, Recording Secretary

Date

Date