

# SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

**March 13, 2018**

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:00 pm by President, Dan Miller. Members present included Becky Nelson, Ken Wright, and Jennifer Baldwin Phillips. Also attending were Patti Burnside, Director; Mandy Brooks, Recording Secretary; Julia Taylor, Library Assistant; Kathy Vaughan-Lloyd, Assistant Director; and Christie Robinson, Friends of the Scott County Public Library Board President. Members of the public, Dennis and Mary Zlosel.

**Public Comments:** Dennis stated that he loves the Library and is in the building on a daily basis.

**Staff Introduction:** Patti introduced Kathy Vaughan-Lloyd to the Board as the newly promoted Assistant Director. Her duties in this position officially begin Friday, March 16<sup>th</sup>.

**Innovation Grant:** Julia Taylor presented her grant request for an adult graphic novel collection that will stand alone on the shelves.

**MOTION** by Jennifer Baldwin Phillips to approve Julia's proposal. Second by Becky Nelson. Motion carried. Julia left the meeting.

**Friends:** Christie reported that the Friends scholarship information has been distributed throughout the county. She has meet with local artists to find a piece that the Friends can commission and donate to the Library. At the next Friends meeting, they will be getting their nominating committee together to recruit new board members for the next fiscal year. Christie left at 5:16 pm.

**Regional Librarian's Report:** Dan referred everyone to the Trustee tip and monthly report.

**Director's Report:** Patti covered items from her Director's report including the opening of the Café on April 2<sup>nd</sup> and a soft opening on March 24<sup>th</sup>.

**MOTION** by Jennifer Baldwin Phillips to approve the phone proposal presented by Patti. Second by Ken Wright. Motion carried.

**MOTION** by Becky Nelson to approve the regular monthly board meeting minutes. Second by Jennifer Baldwin Phillips. Motion carried.

**MOTION** by Dan Miller to move the Library's money market account to Central Bank. Second by Ken Wright. Jennifer Baldwin Phillips recused herself from the vote. Motion carried.

**MOTION** by Ken Wright to approve the Treasurer's report. Second by Becky Nelson. Motion carried.

**Review of Director/Board Member Expenses:** None.

**MOTION** by Jennifer Baldwin Phillips to approve the voucher. Second by Becky Nelson. Motion carried.

**Circulation Report:** Patti reported that the stats are steady.

**Old Business:** The Board reviewed the Whistle-Blower Policy.

**MOTION** by Dan Miller to approve the whistleblower policy. Second by Ken Wright. Motion carried

**New Business:**

**MOTION** by Becky Nelson to send Dan's name to KDLA for renewal of his term on the Board. Second by Ken Wright. Motion carried.

**MOTION** by Jennifer Baldwin Phillips to make Becky Nelson the Vice-President of the Board. Second by Dan Miller. Motion carried.

**MOTION** by Jennifer Baldwin Phillips to make Ken Wright the Secretary of the Board. Second by Dan Miller. Motion carried.

Meeting adjourned at 6:27 pm.

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Becky Nelson, Secretary

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Mandy Brooks, Recording Secretary

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Date

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Date