

# SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

**May 8, 2018**

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:01 pm by President, Dan Miller. Members present included Ken Wright, Becky Nelson, and Jeanne Biddle. Member absent was Jennifer Philips. Also attending were Patti Burnside, Director; Mandy Brooks, Recording Secretary; Kathy Vaughan-Lloyd, Assistant Director; Tyler Anderson, Technology Manger; Christie Robinson, Friends of the Scott County Public Library Board President and Scott Brown; Phil Brown Insurance.

**Public Comments:** None.

**Health Insurance:** Scott presented the health insurance proposals to the Board and answered questions. Scott left the meeting at 5:37 pm.

**MOTION** by Jeanne Biddle to approve the Humana Alternate 1 plan. Second by Becky Nelson. Motion carried.

**MOTION** by Dan Miller to join the Lexington Chamber of Commerce. Second by Ken Wright. Motion carried.

**MOTION** by Becky Nelson to keep the existing dental plan. Second by Jeanne Biddle. Motion carried.

**MOTION** by Dan Miller to approve the Mutual of Omaha life insurance plan. Second by Ken Wright. Motion carried.

**MOTION** by Ken Wright to approve the Mutual of Omaha long and short term disability plans. Second by Becky Nelson. Motion carried.

**Staff Report:** Tyler Anderson presented the technology plan update and answered questions. Tyler left the meeting at 6:20 pm.

**Friends:** Christie reported that the Friends gave out Staff awards on May the 4<sup>th</sup> for years of service. Three 5-year awards, one 10-year award and one 15-year awards were presented. The Friends will be having a large book sale May 26 and 27. Please bring any donations to the Circulation desk. Christie left at 6:25 pm.

**Regional Librarian's Report:** Dan referred everyone to the Trustee tip and monthly report.

**Director's Report:** Patti covered items from her Director's report and announced that the Library was awarded Exemplary status on the Kentucky Public Library Standards Assessment.

**MOTION** by Jeanne Biddle to approve the regular monthly board meeting minutes. Second by Becky Nelson. Motion carried.

**MOTION** by Ken Wright to have Jennifer Philips close out the Library's lock box at United Bank. Second by Becky Nelson. Motion carried.

**MOTION** by Becky Nelson to have Jennifer Philips close out all of the Library's accounts at United Bank. Second by Jeanne Biddle. Motion carried

**Review of Director/Board Member Expenses:** **MOTION** by Ken Wright to approve Jeanne's Trustee training expenses. Second by Dan Miller. Motion carried.

**MOTION** by Dan Miller to approve the voucher. Second by Becky Nelson. Motion carried.

**Circulation Report:** Patti reported that the stats in Sadieville had a slight increase last month. All other stats remain consistent.

**Old Business:** The Board reviewed the Harassment policy revision and decided to table the discussion to the next board meeting when all board members will be present.

**MOTION** by Jeanne Biddle to approve the Internet Use Policy as revised. Second by Ken Wright. Motion carried.

**MOTION** by Dan Miller to continue the Innovation Donation Grant until the gift amount exhausts. Second by Becky Nelson. Motion carried.

**MOTION** by Jeanne Biddle to approve the 2018-2019 fiscal year budget. Second by Becky Nelson. Motion carried.

**MOTION** by Ken Wright to adjourn. Second by Becky Nelson. Motion carried.

Meeting adjourned at 7:45 pm.

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Ken Wright, Secretary

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Mandy Brooks, Recording Secretary

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Date

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Date