

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

July 10, 2018

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:01 pm by Vice President, Becky Nelson. Members present included Ken Wright, Jennifer Phillips, and Jeanne Biddle. Dan Miller was absent. Also attending were Patti Burnside, Director; Mandy Brooks, Recording Secretary; Kathy Vaughan-Lloyd, Assistant Director; and Christie Robinson, President of the Friends of the Scott County Public Library arrived at 5:30pm.

Public Comments: None.

Regional Librarian’s Report: Becky directed everyone to the Trustee tip and monthly report.

Director’s Report: Patti covered items from her Director’s report.

MOTION by Jeanne Biddle to approve the regular monthly board meeting minutes. Second by Jennifer Phillips. Motion carried.

MOTION by Jeanne Biddle to amend a previous motion to close out all accounts at United Bank with the exception of the Thomas accounts. Second by Ken Wright. Motion carried.

MOTION by Ken Wright to approve the financial report. Second by Jeanne Biddle. Motion carried.

Friends: Christie reported that they had a great turn out for their annual meeting. County Judge Executive George Lusby was their speaker and he did a wonderful job. The Friends have two new board members, Alok Mukherjee and Barbara Edwards who will attend their first official meeting tomorrow. The Friends will vote on their budget and discuss another book sale in October. Christie left at 5:53pm.

Review of Director/Board Member Expenses: None

MOTION by Jeanne Biddle to approve the voucher. Second by Jennifer Phillips. Motion carried.

Circulation Report: Patti reported that the stats on e-products continue to increase.

Old Business: Jeanne asked Patti to gather more information on the amount of late fees that the Library has that is currently unpaid and bring it back to the next meeting.

New Business: The Board discussed officer positions and reviewed several policies.

MOTION by Jennifer Phillips to reelect all current officers into the same position. Second by Ken Wright. Motion Carried.

MOTION by Jennifer Phillips to approve the Information Security Policy. Second by Becky Nelson. Motion carried.

MOTION by Jennifer Phillips to approve the Returned Check policy as amended. Second by Jeanne Biddle. Motion carried.

MOTION by Becky Nelson to approve the Library closing half a day on September 28, 2018 for Staff Development Day. Second by Jennifer Philips. Motion carried.

MOTION by Ken Wright to adjourn. Second by Jeanne Biddle. Motion carried.

Meeting adjourned at 6:30 pm.

Ken Wright, Secretary

Mandy Brooks, Recording Secretary

Date

Date