

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

September 11, 2018

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:00 pm by President, Dan Miller. Members present included Ken Wright, Jennifer Phillips, and Jeanne Biddle. Becky Nelson was absent. Also attending were Patti Burnside, Director; Mandy Brooks, Recording Secretary; Kathy Vaughan-Lloyd, Assistant Director; Christie Robinson, President of the Friends of the Scott County Public Library; Sam Waninger, Craft & Noble; and Greg Anderson, Library Assistant.

Public Comments: None.

Staff Report: Greg spoke to the Board out the Outreach Department and all of the various things they do to reach the community outside of the walls of the Library. Greg left the meeting at 5:07 pm.

Auditor Report: Sam presented the audit to the Board and answered questions. Sam left at 5:36 pm.

MOTION by Jennifer to accept the financial audit as presented. Second by Dan Miller. Motion carried.

Friends: Christie reported that the Friends will be doing their holiday silent auction again this year. They will be volunteering to help support several Children’s programs through the end of the year and will host a Big Bargain Book sale in October in the Community Room. Christie also reported that she and Patti spoke at the Leadership Scott County event due to the Friends group providing books for the current LSC class. Christie left the meeting at 5:42 pm.

Regional Librarian’s Report: Patti covered the monthly report by reporting that there are many conferences coming up and some of the Library staff will be attending.

Director’s Report: Patti covered items from her Director’s report and answered questions from the Board about the Annual Report.

MOTION by Jennifer Phillips to approve the regular monthly board meeting minutes with a correction to the spelling on Jeanne’s name. Second by Ken Wright. Motion carried.

MOTION by Ken Wright to approve the financial report. Second by Jeanne Biddle. Motion carried.

Review of Director/Board Member Expenses: None

MOTION by Jeanne to approve the voucher. Second by Jennifer Philips. Motion carried.

Circulation Report: Patti reported that the stats are looking good and usage in Sadieville showed a nice increase.

New Business: The Board looked over the Customer Service Policy.

MOTION by Jennifer Phillips to approve the Customer Service Policy as corrected. Second by Ken Wright. Motion Carried.

Meeting adjourned at 6:55 pm.

Ken Wright, Secretary

Mandy Brooks, Recording Secretary

Date

Date