

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

December 11, 2018

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:02 pm by President, Dan Miller. Members present included Ken Wright, Jennifer Phillips, Jeanne Biddle, and Becky Nelson. Also attending were Patti Burnside, Director; Mandy Brooks, Recording Secretary; Kathy Vaughan-Lloyd, Assistant Director; Christie Robinson, President of the Friends of the Scott County Public Library; and Payton Ferguson, Page.

Public Comments: None.

Staff Report: Payton Ferguson explained to the Board what she does for the Library as a Page.

Friends: Christie reported that the Friends group prepared a total of 96 Gingerbread houses for the upcoming Gingerbread programs, supported the Children's staff by working the Polar Express event, and had an outstanding outcome on the Holiday Silent Auction which raised \$1,530. Christie also announced that the Friends spring book sale is scheduled for April 27th and April 28th.

Regional Librarian's Report: The Board covered the monthly report from KDLA which was a calendar of events for 2019.

Director's Report: Patti covered items from her Director's report.

MOTION by Becky Nelson to approve the regular monthly board meeting minutes. Second by Ken Wright. Motion carried.

MOTION by Ken Wright to approve the financial report. Second by Jeanne Biddle. Motion carried.

Review of Director/Board Member Expenses: None

MOTION by Jennifer Phillips to approve the voucher. Second by Becky Nelson. Motion carried.

Circulation Report: Patti reported that the stats remain steady.

New Business:

MOTION by Jeanne Biddle to accept the 2019 schedule of Board Meetings. Second by Ken Wright. Motion Carried.

MOTION by Ken Wright to accept the 2019 schedule of Holidays. Second by Jeanne Biddle. Motion carried.

MOTION by Jeanne Biddle to go into executive session under KRS61.810 subsection 1F to conduct discussions on the Executive Directors annual review, at 5:45 pm. Second by Jennifer Phillips. Motion carried.

MOTION by Jeanne Biddle to come out of executive session at 6:00 pm. Second by Ken Wright. Motion carried.

MOTION by Dan Miller to have a special called meeting on January 31st at 12:00 to conduct the Executive Directors annual review. Second by Becky Nelson. Motion carried.

MOTION by Becky Nelson to adjourn. Second by Jennifer Phillips. Motion carried.

Meeting adjourned at 6:20 pm.

Ken Wright, Secretary

Mandy Brooks, Recording Secretary

Date

Date