

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

December 10, 2019

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:07pm by President, Dan Miller. Members present included, Ken Wright, Jeanne Biddle, Becky Nelson and Kimberly Hay. Also attending were Patti Burnside, Executive Director; Kathy Vaughan-Lloyd, Assistant Director; Mandy Brooks, Recording Secretary; and Mary Fogos, President of the Friends of the Scott County Library.

Public Comments: None.

Friends: Mary reported that the Holiday Auction did very well this year. They are pleased with the results. The Friends are looking forward to volunteering at the Polar Express program that they Library hosts in Sadieville.

KDLA Monthly Report: Patti covered the monthly report from KDLA.

Director's Report: Patti covered items from her Director's report.

MOTION by Jeanne Biddle to approve the November Board meeting minutes with one change. Second by Becky Nelson. Motion carried.

MOTION by Ken Wright to approve the financial report. Second by Becky Nelson. Motion carried.

Review of Director/Board Member Expenses: MOTION by Ken Wright to renew Becky Nelson's ALA membership. Second by Kimberly Hay. Motion carried.

MOTION by Jeanne Biddle to approve the voucher. Second by Dan Miller. Motion carried.

Circulation Report: Patti reported that the stats are showing steady and small increases.

Old Business: The Board discussed the current strategic plan and asked that Patti present a report from the staff at the next meeting that outlines the staff's ideas of future service and/or building expansion.

MOTION by Dan Miller to have a report presented to the Board next month with staff suggestions. Second by Kimberly Hay. Motion carried.

New Business: The Board reviewed the Vehicle Operations Policy, discussed the holiday schedule for 2020, reviewed upcoming trustee vacancies, and reviewed and signed the Ethics and Conflict of Interest Policies.

MOTION by Becky Nelson to approve the Vehicle Operations Policy as amended. Second by Ken Wright. Motion carried.

MOTION by Dan Miller to approve the holiday scheduled for 2020. Second by Jeanne Biddle. Motion carried.

MOTION by Dan Miller to approve the Ethics and Conflict of Interest Policies as written. Second by Ken Wright. Motion carried.

MOTION by Dan Miller to adjourn. Second by Becky Nelson. Motion carried.

Meeting adjourned at 6:37 pm.

Becky Nelson, Secretary _____ Date _____

Mandy Brooks, Recording Secretary _____ Date _____