

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

February 13, 2019

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:01 pm by President, Dan Miller. Members present included Ken Wright, Jennifer Phillips, Becky Nelson, and Jeanne Biddle. Also attending were Patti Burnside, Director; Mandy Brooks, Recording Secretary; Kathy Vaughan-Lloyd, Assistant Director; Julia Taylor, Library Assistant; and Christie Robinson, President of the Friends of the Scott County Library.

Public Comments: None.

Staff Report: Julia Taylor explained to the Board what she does for the Library as an Adult Services Library Assistant and discussed her plans once she obtains her master's in library science. Julia left the meeting.

Friends: Christie reported that the Friends will be ordering a bronze plaque to accompany the painting they donated to the Library. Christie confirmed that she will be serving on the Friends of Kentucky Libraries Board and notified the Board that the Friends are gearing up for another scholarship year and will be forming a committee to handle those applications. Christie left the meeting at 5:13pm.

KDLA Monthly Report: The Board covered the monthly report from KDLA.

Director's Report: Patti covered items from her Director's report. The Board made the recommendation that Mandy Brooks, HR Generalist, meet with all departments to cover the Board approved grievance procedure.

MOTION by Jennifer Phillips to approve the regular monthly board meeting minutes. Second by Jeanne Biddle. Motion carried.

MOTION by Becky Nelson to approve the financial report. Second Ken Wright. Motion carried.

Review of Director/Board Member Expenses: None

MOTION by Jeanne Biddle to approve the voucher. Second by Jennifer Phillips. Motion carried.

Circulation Report: Patti reported that the stats are increasing and look great.

New Business:

MOTION by Jeanne Biddle to approve the Surplus Property list. Second by Ken Wright. Motion Carried.

MOTION by Jennifer Phillips to approve the Investment policy. Second by Becky Nelson. Motion Carried.

MOTION by Jeanne Biddle to approve the Unattended Children policy with changes. Second by Becky Nelson. Motion Carried.

MOTION by Jennifer Phillips to adjourn. Second by Dan Miller. Motion carried.

Meeting adjourned at 7:09 pm.

Ken Wright, Secretary

Mandy Brooks, Recording Secretary

Date

Date