

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

December 8, 2020

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:00 pm by President, Dan Miller. Members present included Jeanne Biddle, Kimberly Hay, Ken Wright, and Becky Nelson. Also attending were Patti Burnside, Executive Director; Mandy Brooks, Recording Secretary; Kathy Vaughan-Lloyd, Assistant Director; Monica Sumner, Brandstetter Carroll and Mike Carroll, Brandstetter Carroll.

Public Comments: None.

Architect Update: Monica updated the Board on the project schedule. She introduced some possible floor patterns for the Board to look at. Monica and Mike left the meeting at 5:22 pm.

Friends Report: Patti reported that the Friends raised \$1,308 at their holiday silent auction.

KDLA Monthly Report: Patti covered the monthly report from KDLA.

Director's Report: Patti covered items from her Director's report.

MOTION by Kimberly Hay to keep service levels at the library the same until January 4, 2021. Second by Dan Miller. Motion carried.

MOTION by Becky Nelson to approve the November Board meeting minutes. Second by Ken Wright. Motion carried.

MOTION by Ken Wright to approve the financial report. Second by Jeanne Biddle. Motion carried.

Review of Director/Board Member Expenses: None.

MOTION by Jeanne Biddle to approve the voucher. Second by Kimberly Hay. Motion carried.

Circulation Report: Patti covered the stats. Overall, she is pleased with the numbers considering the challenges.

New Business: The Board reviewed the 2021 holiday calendar and reviewed and signed the Ethics Policy and the Conflict-of-Interest Policy.

MOTION by Dan to approve the 2021 holiday calendar. Second by Becky Nelson. Motion carried.

MOTION by Jeanne Biddle to approve the Ethics Policy and the Conflict-of-Interest Policy. Second by Ken Wright. Motion carried.

MOTION by Kimberly Hay to adjourn. Second by Ken Wright. Motion carried.

Meeting adjourned at 6:01 pm.

Becky Nelson, Secretary

Date

Mandy Brooks, Recording Secretary

Date