

# SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

**January 12, 2021**

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:03 pm by President, Dan Miller. Members present included Jeanne Biddle, Kimberly Hay, Ken Wright, and Becky Nelson. Also attending were Patti Burnside, Executive Director; Mandy Brooks, Recording Secretary; Kathy Vaughan-Lloyd, Assistant Director; Tyler Anderson, Technology Manager; and Monica Sumner, Brandstetter Carroll.

**Public Comments:** None.

**Architect Update:** Monica updated the Board on the project schedule. Monica left the meeting at 5:17 pm.

**MOTION** by Dan Miller to allow Brandstetter Carroll to go to bid pending final board member review of the construction plans. Second by Jeanne Biddle. Motion carried.

**Friends Report:** None.

**KDLA Monthly Report:** Patti covered the monthly report from KDLA.

**Director's Report:** Patti covered items from her Director's report.

**MOTION** by Jeanne Biddle to approve a face covering policy for the library pending advice from legal counsel. Second by Becky Nelson. Motion carried.

Tyler Anderson discussed the contract presented to the board from Quest Technology.

**MOTION** by Jeanne Biddle to accept the contract from Quest and to eliminate the Systems Administrator position due to this outsourcing of responsibilities. Second by Kimberly Hay. Motion carried.

**MOTION** by Dan Miller to extend the FFCRA paid leave benefits through March 31, 2021 unless legislative guidance states otherwise. Second by Becky Nelson. Motion carried.

**MOTION** by Kimberly Hay to keep service levels at the library the same until the February board meeting when conditions can be reevaluated. Second by Ken Wright. Motion carried.

**MOTION** by Becky Nelson to approve the December Board meeting minutes. Second by Dan Miller. Motion carried.

**MOTION** by Dan Miller to approve the financial report. Second by Jeanne Biddle. Motion carried.

**Review of Director/Board Member Expenses:** None.

**MOTION** by Ken Wright to approve the voucher. Second by Kimberly Hay. Motion carried.

**Circulation Report:** Patti covered the stats.

**MOTION** by Jeanne Biddle to adjourn. Second by Kimberly Hay. Motion carried.

Meeting adjourned at 6:28 pm.

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Becky Nelson, Secretary

Date

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Mandy Brooks, Recording Secretary

Date