

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

September 14, 2021

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:00 pm by President, Dan Miller. Members present included Kimberly Hay, Becky Nelson, Ken Wright, and Cathy Mattingly. Also attending were Patti Burnside, Executive Director; Mandy Brooks, Recording Secretary; Kathy Vaughan-Lloyd, Assistant Director; Kathie Stamper, Technology Clerk; Josh Shuster, Brandstetter Carroll; and Jared Noble, Craft & Noble.

Public Comments: None.

Staff Introduction: Patti introduced Kathie Stamper to the Board. Kathie spoke about work history and how happy she was to be here at the library.

Construction Update: Josh Shuster, from Brandstetter Carroll, updated the Board on the progress of the construction project, answered a few questions and left the meeting at 5:15pm.

Auditor's Report: Jared Noble, from Craft & Noble, presented the draft financial audit to the Board and left at 5:52 pm.

MOTION by Kimberly Hay to approve the financial audit as presented. Second by Ken Wright. Motion carried.

Friends Report: Patti reported that the Friends awarded the Joe Manfredo scholarship and are preparing for a book sale in October.

KDLA Monthly Report: Patti referenced the monthly report from KDLA.

Director's Report: Patti covered items from her director's report.

MOTION by Becky Nelson to approve the August Board meeting minutes. Second by Cathy Mattingly. Motion carried.

MOTION by Cathy Mattingly to approve the financial report. Second by Becky Nelson. Motion carried.

Review of Director/Board Member Expenses: None.

MOTION by Dan Miller to approve the voucher. Second by Ken Wright. Motion carried.

Circulation Report: Patti covered the stats.

Old Business: Becky Nelson would like the Whistleblower Policy to be reviewed again at the next meeting. Cathy Mattingly, Becky Nelson, and Mandy Brooks will work on this.

New Business: The Board reviewed the Food & Drink Policy, discussed the need for a new attorney, and discussed setting a mask requirement for patrons.

MOTION by Cathy Mattingly to accept the Food & Drink Policy as amended. Second by Kimberly Hay. Motion carried.

MOTION by Ken Wright to have Dan contact local attorneys about representation. Second by Becky Nelson. Motion carried.

MOTION by Dan Miller to model the Scott County Public Schools mask requirement, in accordance with the CDC and Dr. Miller's recommendations to require all employees, patrons, visitors, and

guests over the age of 2 years to wear a mask inside the library. This requirement is enforceable regardless of vaccination status. Second by Cathy Mattingly. Motion carried.

MOTION by Dan Miller to allow Patti to consult with the Board President to change mask requirements between Board meetings if a change is needed. Second by Kimberly Hay. Motion carried.

MOTION by Cathy Mattingly to adjourn. Second by Ken Wright. Motion carried.

Meeting adjourned at 7:21 pm.

Becky Nelson, Secretary

Date

Mandy Brooks, Recording Secretary

Date