

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

November 09, 2021

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:00 pm by Vice President, Ken Wright. Members present included Kimberly Hay and Becky Nelson. Dan Miller and Cathy Mattingly were absent. Also attending were Patti Burnside, Executive Director; Mandy Brooks, Recording Secretary; and Kathy Vaughan-Lloyd, Assistant Director.

Public Comments: None.

Construction Update: Ken and Patti updated the Board on the construction progress that occurred in the last 30 days.

Friends Report: Patti reported that the Friends have their Holiday Silent Auction items out and the bidding is underway. The Friends have 55 items up for bid.

KDLA Monthly Report: Patti referenced the monthly report from KDLA.

Director's Report: Patti covered items from her director's report.

MOTION by Becky Nelson to approve the October Board meeting minutes. Second by Kimberly Hay. Motion carried.

MOTION by Ken Wright to approve the financial report. Second by Becky Nelson. Motion carried

Review of Director/Board Member Expenses: None.

MOTION by Kimberly Hay to approve the voucher. Second by Becky Nelson. Motion carried.

Circulation Report: Patti covered the stats. Numbers are starting to rise.

Old Business: Becky let the Board know that the Whistleblower policy should be ready for review at the December Board meeting.

New Business: The Board discussed policies up for review and the masking requirement set by the Board.

MOTION by Becky Nelson to approve the Financial Reserve Policy as amended. Second by Ken Wright. Motion carried.

MOTION by Becky Nelson to approve the Financial Responsibility Policy. Second by Kimberly Hay. Motion carried.

MOTION by Becky Nelson to approve the Library Credit Card Policy as amended. Second by Kimberly Hay. Motion carried.

MOTION by Kimberly Hay to continue to require masking until the COVID-19 Incidence Rate in Scott County reaches the yellow zone for 5 consecutive days. Second by Becky Nelson. Motion carried.

MOTION to adjourn by Becky Nelson. Second by Kimberly Hay. Motion carried.

Meeting adjourned at 6:00 pm.

Becky Nelson, Secretary

Date

Mandy Brooks, Recording Secretary

Date

Tuesday, November 09, 2021

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