

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

October 11, 2023

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:00 pm by President, Cathy Mattingly. Members present included Christie Robinson, Kimberly Hay, and Ken Wright. Also attending was Patti Burnside, Executive Director; Kathy Vaughan-Lloyd, Assistant Director; Melissa Gibson, Adult Services Manager; Jared Noble, Craft & Noble; and Mandy Brooks, Recording Secretary.

Public Comments: None.

Holocaust Exhibit Update: Melissa Gibson covered the timeline of the upcoming Holocaust Exhibit. She left at 5:08 p.m.

Auditor's Report: Jared Noble covered the final financial audit report with the Board. He left following his presentation.

MOTION by Ken Wright to approve the financial audit report as presented. Second by Christie Robinson. Motion carried.

Friends Report: Patti provided updates on the Friends activities.

KDLA Monthly Report: Patti covered the monthly report from KDLA.

Director's Report: Patti covered items from her director's report.

MOTION by Christie Robinson to approve the September Board meeting minutes. Second by Kimberly Hay. Motion carried.

MOTION by Christie Robinson to approve the financial report. Second by Ken Wright. Motion carried unanimously.

Review of Director/Board Member Expenses: None.

MOTION by Christie Robinson to approve the voucher. Second by Ken Wright. Motion carried unanimously.

Statistics: Patti covered the statistics.

New Business: The Board discussed the Notary Policy, the election of a Vice President, filling the vacant board position, and establishing a committee to review the Personnel Manual.

MOTION by Kimberly Hay to approve the Notary Policy as amended. Second by Christie Robinson. Motion carried unanimously.

MOTION to elect Christie Robinson as Vice President by Ken Wright. Seconded by Kimberly Hay. Motion carried unanimously.

MOTION by Kimberly Hay for Christie Robinson and Cathy Mattingly to serve on the committee to review the Personnel Manual. Seconded by Ken Wright. Motion carried unanimously.

MOTION to adjourn by Ken Wright. Second by Kimberly Hay. Motion carried unanimously.

Meeting adjourned at 6:10 p.m.

Ken Wright, Secretary

Date

Mandy Brooks, Recording Secretary

Date