

**SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES**

**April 14, 2020**

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:00pm by President, Dan Miller. Members present included Ken Wright, Jeanne Biddle, and Becky Nelson. Kimberly Hay was absent. Also attending were Patti Burnside, Executive Director; Kathy Vaughan-Lloyd, Assistant Director; Mandy Brooks, Recording Secretary; and Tyler Anderson, Technology Manager.

**Public Comments:** None.

**Friends:** No report.

**KDLA Monthly Report:** Dan briefly covered the monthly report from KDLA.

**Director’s Report:** Patti covered items from her Director’s report.

**MOTION** by Jeanne Biddle to approve the March Board meeting minutes. Second by Becky Nelson. Motion carried.

**Financial Report:** Dan presented the financial report.

**Review of Director/Board Member Expenses:** None.

**MOTION** by Ken Wright to approve the voucher. Second by Dan Miller. Motion carried.

**Circulation Report:** Dan covered the statistics pointing out that the decreases are due to the current pandemic closure.

**Old Business:** Dan covered the process Board Members need to follow in completing Patti’s annual performance review.

**New Business:** The Board discussed the library’s continued closure at this time until May 1<sup>st</sup>. This may or may not change based on the Governor’s recommendation.

**MOTION** by Becky Nelson to adjourn. Second by Jeanne Biddle. Motion carried.

Meeting adjourned at 5:45 pm.

\_\_\_\_\_  
Becky Nelson, Secretary

Date

\_\_\_\_\_  
Mandy Brooks, Recording Secretary

Date