

**SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES**

**December 8, 2020**

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:00 pm by President, Dan Miller. Members present included Jeanne Biddle, Kimberly Hay, Ken Wright, and Becky Nelson. Also attending were Patti Burnside, Executive Director; Mandy Brooks, Recording Secretary; Kathy Vaughan-Lloyd, Assistant Director; Monica Sumner, Brandstetter Carroll and Mike Carroll, Brandstetter Carroll.

**Public Comments:** None.

**Architect Update:** Monica updated the Board on the project schedule. She introduced some possible floor patterns for the Board to look at. Monica and Mike left the meeting at 5:22 pm.

**Friends Report:** Patti reported that the Friends raised \$1,308 at their holiday silent auction.

**KDLA Monthly Report:** Patti covered the monthly report from KDLA.

**Director’s Report:** Patti covered items from her Director’s report.

**MOTION** by Kimberly Hay to keep service levels at the library the same until January 4, 2021. Second by Dan Miller. Motion carried.

**MOTION** by Becky Nelson to approve the November Board meeting minutes. Second by Ken Wright. Motion carried.

**MOTION** by Ken Wright to approve the financial report. Second by Jeanne Biddle. Motion carried.

**Review of Director/Board Member Expenses:** None.

**MOTION** by Jeanne Biddle to approve the voucher. Second by Kimberly Hay. Motion carried.

**Circulation Report:** Patti covered the stats. Overall, she is pleased with the numbers considering the challenges.

**New Business:** The Board reviewed the 2021 holiday calendar and reviewed and signed the Ethics Policy and the Conflict-of-Interest Policy.

**MOTION** by Dan to approve the 2021 holiday calendar. Second by Becky Nelson. Motion carried.

**MOTION** by Jeanne Biddle to approve the Ethics Policy and the Conflict-of-Interest Policy. Second by Ken Wright. Motion carried.

**MOTION** by Kimberly Hay to adjourn. Second by Ken Wright. Motion carried.

Meeting adjourned at 6:01 pm.

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Becky Nelson, Secretary

Date

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Mandy Brooks, Recording Secretary

Date