

# SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

January 11, 2022

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:00 pm by President, Dan Miller. Members present included Ken Wright, Cathy Mattingly, and Becky Nelson. Kimberly Hay was absent. Also attending were Patti Burnside, Executive Director; Mandy Brooks, Recording Secretary; and Kathy Vaughan-Lloyd, Assistant Director.

**Public Comments:** None.

**Construction Update:** Patti covered Monica Sumner's update email on the construction.

**Friends Report:** Patti reported that the Friends will not be meeting this month. The shelving in their bookstore has been reinstalled today.

**KDLA Monthly Report:** Patti referenced the monthly report from KDLA.

**Director's Report:** Patti covered items from her director's report.

**MOTION** by Becky Nelson to approve the December Board meeting minutes. Second by Cathy Mattingly. Motion carried.

**MOTION** by Ken Wright to approve the financial report. Second by Cathy Mattingly. Motion carried.

**Review of Director/Board Member Expenses:** None.

**MOTION** by Becky Nelson to approve the voucher. Second by Ken Wright. Motion carried.

**Circulation Report:** Patti covered the stats.

**New Business:** The Board discussed the Public Relations Policy, the Notary Policy, and strategic planning.

**MOTION** by Cathy Mattingly to approve the Public Relations Policy as amended. Second by Becky Nelson. Motion carried.

**MOTION** by Cathy Mattingly to approve the Notary Policy as amended. Second by Ken Wright. Motion carried.

**MOTION** by Dan Miller to surplus two rugs and a décor item. Second by Cathy Mattingly. Motion carried.

**MOTION** to adjourn by Ken Wright. Second by Becky Nelson. Motion carried.

Meeting adjourned at 5:48 pm.

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Becky Nelson, Secretary \_\_\_\_\_ Date \_\_\_\_\_

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Mandy Brooks, Recording Secretary \_\_\_\_\_ Date \_\_\_\_\_