

### Picture/Slide Conversion Instructions

- Have Patron sign into PC Res
- Turn on Epson Scanner (Green Button). Scan software will not open otherwise
- Insert Picture/Slide into Scanner
- Open Epson Scan software (Looks like a scanner)
- Press Scan

### Saving File

- The file is automatically saved to the Pictures folder
- Access this file by clicking the File Explorer icon (looks like a manila folder) in the taskbar
  - Then click Pictures
- Transfer files to flash drive/external hard drive

### Burning Pictures to CD/DVD

- Insert CD/DVD
- Select Photos to Burn
- Right Click and choose Send to DVD Drive (D:)