

# SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

June 11, 2024

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:00 pm by President, Cathy Mattingly. Members present included William Reilly, Christie Robinson, and Ken Wright. Kimberly Hay was absent. Also attending was Patti Burnside, Executive Director; Kathy Vaughan-Lloyd, Assistant Director; Denise Kozemchak, Library Assistant; and Mandy Brooks, Recording Secretary.

**Public Comments:** None.

Judge Covington swore in Christie Robinson to her new term and then left the meeting at 5:04pm.

**Meet the Staff:** Denise introduced herself to the Board and explained her background and a little about what she does for the Library. She left the meeting at 5:08pm.

**Friends Report:** Patti reported that the Friends had a great turnout for their annual meeting.

**KDLA Monthly Report:** Patti covered the monthly report from KDLA.

**Director's Report:** Patti covered items from her director's report.

**MOTION** by William Reilly to approve the May Board meeting minutes. Second by Christie Robinson. Motion carried.

**MOTION** by Christie Robinson to approve the financial report. Second by William Reilly. Motion carried unanimously.

**Review of Director/Board Member Expenses:** None.

**MOTION** by Christie Robinson to approve the voucher. Second by Ken Wright. Motion carried unanimously.

**Statistics:** Patti covered the statistics.

**New Business:** The Board discussed proposed revisions to the Personnel Manual, the Unattended Children Policy, and the Procurement Policy.

**MOTION** by Ken Wright to approve the Library Certification, the Tuition Reimbursement, and the Status Change sections of the Personnel Manual as amended. Second by William Reilly. Motion carried unanimously.

**MOTION** by Christie Robinson to approve the Unattended Children Policy as amended. Second by William Reilly. Motion carried unanimously.

**MOTION** by Christie Robinson to approve the Procurement Policy as presented. Second by William Reilly. Motion carried unanimously.

The Board discussed Tyler Anderson's request for a policy exception. Discussion ended when no motion was made.

**MOTION** to adjourn by Ken Wright. Second by Christie Robinson. Motion carried unanimously.

The meeting adjourned at 6:20 p.m.

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Julie McKee, Secretary

Date

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Mandy Brooks, Recording Secretary

Date