

# SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

April 08, 2025

**CALL TO ORDER:** Christie Robinson called the meeting to order at 5:00pm.

**PRESENT:** Christie Robinson, Vice-President, Julie McKee, Secretary; William Reilly, Board Member; Patti Burnside, Executive Director; Kathy Vaughan-Lloyd, Assistant Director; and Mandy Brooks, Recording Secretary.

**ABSENT:** Cathy Mattingly, President; and Kimberly Hay, Treasurer.

**PUBLIC COMMENT:** None

**MONTHLY REPORTS:** Patti covered the monthly report from KDLA and her Director's Report.

**MINUTES:** Minutes of the March regular meeting and the March special-called meeting were reviewed and discussed.

- MOTION TO APPROVE THE MINUTES OF THE FEBRUARY REGULAR MEETING AS RECEIVED, JULIE MCKEE. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE MINUTES OF THE FEBRUARY SPECIAL-CALLED MEETING AS RECEIVED, JULIE MCKEE. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.

**TREASURER REPORT:** The Treasurer's report for February was presented by Mandy Brooks.

- MOTION TO APPROVE THE MARCH TREASURER'S REPORT AS RECEIVED, JULIE MCKEE. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE APRIL VOUCHER AND TO PAY THE BILLS, WILLIAM REILLY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

**STATISTICS:** The statistical report was reviewed and discussed.

## **BUSINESS:**

Meeting Room Policy revision. The proposed revision was presented and discussed by the Board. No further revisions were required.

- MOTION TO APPROVE THE AMENDED MEETING ROOM POLICY AS PRESENTED, WILLIAM REILLY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Public Conduct Policy revision. The proposed revision was presented to and discussed by the Board. No further revisions were required.

- MOTION TO APPROVE THE AMENDED PUBLIC CONDUCT POLICY AS PRESENTED, WILLIAM REILLY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Trustee Orientation Policy. The policy was presented to and discussed by the Board. No revisions were required.

- MOTION TO APPROVE THE TRUSTEE ORIENTATION POLICY AS PRESENTED, WILLIAM REILLY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Open Records Policy revision. The proposed revision was presented to and discussed by the Board. No further revisions were required.

- MOTION TO APPROVE THE AMENDED OPEN RECORDS POLICY AS PRESENTED, WILLIAM REILLY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Library Credit Card Policy revision. The proposed revision was presented to and discussed by the Board. No further revisions were required.

- MOTION TO APPROVE THE AMENDED LIBRARY CREDIT CARD POLICY AS PRESENTED, WILLIAM REILLY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Circulation Policy revision. The proposed revision was presented to and discussed by the Board. No further revisions were required.

- MOTION TO APPROVE THE AMENDED CIRCULATION POLICY AS PRESENTED, WILLIAM REILLY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:54 pm.

- MOTION TO ADJOURN, JULIE MCKEE. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.

Minutes taken by Mandy Brooks, Recording Secretary.

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Julie McKee, Secretary

Date

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Cathy Mattingly, President

Date