SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

**May 13, 2025**

**CALL TO ORDER:** Cathy Mattingly called the meeting to order at 5:00pm.

**PRESENT**: Cathy Mattingly, President; Christie Robinson, Vice-President; Kimberly Hay, Treasurer; Julie McKee, Secretary; William Reilly, Board Member; Patti Burnside, Executive Director; and Mandy Brooks, Recording Secretary.

**ABSENT**: None

**PUBLIC COMMENT:** None

**MONTHLY REPORTS:** Patti covered the monthly report from KDLA and her Director’s Report.

**MINUTES:** Minutes of the April meeting were reviewed and discussed.

* MOTION TO APPROVE THE MINUTES OF THE APRIL MEETING AS RECEIVED, WILLIAM REILLY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

**TREASURER REPORT:** The Treasurer’s report for April was presented by Kimberly Hay.

* MOTION TO APPROVE MOVING $800,000 TO A CD AT WESBANCO, CHRISTIE ROBINSON. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.
* MOTION TO APPROVE THE APRIL TREASURER’S REPORT AS RECEIVED, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.
* MOTION TO APPROVE THE MAY VOUCHER AND TO PAY THE BILLS, CHRISTIE ROBINSON. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.

**STATISTICS:** The statistical report was reviewed and discussed.

**BUSINESS:**

Posting Agenda. Posting of the meeting agenda was discussed and tabled for the next meeting.

* MOTION TO TABLE THE DISCUSSION AND DECISION ON POSTING THE AGENDA ONLINE, CHRISTIE ROBINSON. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.

2025-2026 Budget. The proposed budget for 2025-2026 was reviewed and discussed.

* MOTION TO APPROVE THE BUDGET AS PRESENTED, CHRISTIE ROBINSON. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

Public Comment Policy. Policy revision and discussion was tabled for the next meeting.

* MOTION TO TABLE THE DISCUSSION AND REVISION OF THE PUBLIC COMMENT POLICY, CHRISTIE ROBINSON. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:23 pm.

* MOTION TO ADJOURN, WILLIAM REILLY. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

Minutes taken by Mandy Brooks, Recording Secretary.

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Julie McKee, Secretary Date Cathy Mattingly, President Date