SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

August 12, 2025

CALL TO ORDER: Cathy Mattingly called the meeting to order at 5:00pm.

PRESENT: Cathy Mattingly, President; Julie McKee, Secretary; William Reilly, Board Member; Christie Robinson, Vice-President; Kimberly Hay, Treasurer; Elizabeth Kozlowski, Executive Director; and Mandy Brooks, Recording Secretary.

ABSENT: None

- MOTION TO AMEND THE AGENDA, CHRISTIE ROBINSON. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.

PUBLIC COMMENT: None

MONTHLY REPORTS: Elizabeth covered the monthly report from KDLA and her Director's Report.

MINUTES: Minutes of the July meetings were reviewed and discussed.

- MOTION TO APPROVE THE MINUTES OF THE SPECIAL CALLED JULY MEETING, WILLIAM REILLY. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

- MOTION TO APPROVE THE MINUTES OF THE REGULAR JULY MEETING, CHRISTIE ROBINSON. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.

TREASURER REPORT: The Treasurer's report for July was presented by Kimberly Hay.

- MOTION TO APPROVE THE JULY TREASURER'S REPORT AS RECEIVED, CHRISTIE ROBINSON. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.

- MOTION TO APPROVE THE AUGUST VOUCHER AND TO PAY THE BILLS, JULIE MCKEE. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.

STATISTICS: The statistical report was reviewed and discussed.

BUSINESS:

<u>Mobile Libraries.</u> Elizabeth presented her proposal for mobile libraries, and the Board discussed it.

- MOTION TO MOVE FORWARD WITH SITE DISCOVERY, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

<u>Strategic Plan.</u> The Board discussed the contract sent to them by Ivy Group.

- MOTION TO DECLINE THE CONTRACT PRESENTED BY THE IVY GROUP, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

- MOTION CREATE RFP'S TO SECURE A STRATEGIC PLANNING CONSULTANT, JULIE MCKEE. SECOND, WILLIAM REILLY. APPROVED UNANIMOUSLY.

<u>November Board Meeting.</u> The Board discussed the November meeting falling on Veteran's Day when the library is closed.

- MOTION TO MOVE THE NOVEMBER 11TH BOARD MEETING TO NOVEMBER 18TH, WILLIAM REILLY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

<u>Tax Rate.</u> The Board discussed setting the library's tax rate.

- MOTION TO ACCEPT THE COMPENSATING RATE, WILLIAM REILLY. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

Job Titles. Elizabeth let the Board know she is going to be changing some job titles but the job duties for those positions will not change.

Executive Session. The Board went into closed session.

- MOTION TO GO INTO CLOSED SESSION UNDER THE PROVISIONS OF KRS 61.810(f) AT 6:41 PM, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.
- MOTION TO COME OUT OF CLOSED SESSION UNDER THE PROVISIONS OF KRS 61.810(f) AT 6: 58 PM, CHRISTIE ROBINSON. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

No action was taken in closed session.

- MOTION TO GIVE CATHY MATTINGLY THE AUTHORITY TO SEEK LEGAL COUNSEL TO ADDRESS THE MATTER DISCUSSED IN CLOSED SESSION ON BEHALF OF THE BOARD AS NEEDED, WILLIAM REILLY. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:01 pm.

- MOTION TO ADJOURN, WILLIAM REILLY. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

Minutes taken by Mandy Brooks, Recording Secretary.

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Julie McKee, Secretary Date Cathy Mattingly, President Date