SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

September 09, 2025

CALL TO ORDER: Cathy Mattingly called the meeting to order at 5:00pm.

PRESENT: Cathy Mattingly, President; Julie McKee, Secretary; Christie Robinson, Vice-President; Kimberly Hay, Treasurer; Elizabeth Kozlowski, Executive Director; and Mandy Brooks, Recording Secretary.

ABSENT: William Reilly, Board Member.

- MOTION TO AMEND THE AGENDA TO ADD SURPLUS REVIEW, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

PUBLIC COMMENT: None

MONTHLY REPORTS: Elizabeth covered the monthly report from KDLA and her Director's Report.

MINUTES: Minutes of the August meetings were reviewed and discussed.

- MOTION TO APPROVE THE MINUTES OF THE SPECIAL CALLED AUGUST MEETING, CHRISTIE ROBINSON. SECOND, CATHY MATTINGLY. APPROVED UNANIMOUSLY.

- MOTION TO APPROVE THE MINUTES OF THE REGULAR AUGUST MEETING, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

TREASURER REPORT: The Treasurer's report for August was presented by Kimberly Hay.

- MOTION TO APPROVE THE AUGUST TREASURER'S REPORT AS RECEIVED, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

- MOTION TO APPROVE THE AUGUST VOUCHER AND TO PAY THE BILLS, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

STATISTICS: The statistical report was reviewed and discussed.

BUSINESS:

Mobile Libraries. Elizabeth presented an update on the mobile libraries, and the Board discussed it.

- MOTION TO MOVE FORWARD WITH LEASE NEGOTIATIONS AND SECURING EQUIPMENT UP TO $15,000, KIMBERLY HAY. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

Surplus. Elizabeth presented the Board with a surplus list.

- MOTION TO SURPLUS THE ITEMS PRESENTED, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

Policy Update. The Board discussed the recommended changes to the Circulation Policy.

- MOTION TO APPROVE THE CIRCULATION POLICY AS AMENDED, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

Strategic Plan RFPs. The Board discussed sending out RFPs to secure a strategic planning facilitator.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:27 pm.

- MOTION TO ADJOURN, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Minutes taken by Mandy Brooks, Recording Secretary.

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Julie McKee, Secretary Date Cathy Mattingly, President Date