

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

October 13, 2025

CALL TO ORDER: Cathy Mattingly called the meeting to order at 5:00 pm.

PRESENT: Cathy Mattingly, President; Julie McKee, Secretary; Christie Robinson, Vice-President; Kimberly Hay, Treasurer; Elizabeth Kozlowski, Executive Director; Mandy Brooks, Recording Secretary; David Vinjamuri, Thirdway Space; Dawn Leijon, Thirdway Space.

ABSENT: None.

PUBLIC COMMENT: None

SPACE AUDIT PRESENTATION: David V presented his final report of the space audit he conducted of the library to the Board. He opened the floor up to the Board and the public in attendance for questions. David and Dawn left the meeting at 6:17 pm.

MONTHLY REPORTS: Elizabeth covered the monthly report from KDLA and her Director's Report.

MINUTES: Minutes of the September meeting were reviewed and discussed.

- MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER MEETING, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

TREASURER REPORT: The Treasurer's report for September was presented by Kimberly Hay.

- MOTION TO APPROVE THE SEPTEMBER TREASURER'S REPORT AS RECEIVED, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE SEPTEMBER VOUCHER AND TO PAY THE BILLS, KIMBERLY HAY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

STATISTICS: The statistical report was reviewed and discussed.

BUSINESS:

Mobile Libraries. Elizabeth presented an update on the mobile libraries, and the Board discussed it.

- MOTION TO REPLACE THE OUTREACH VEHICLE THAT WAS DEEMED A TOTAL LOSS BY THE INSURANCE COMPANY AND TO PURCHASE AN ADDITIONAL OUTREACH VEHICLE WITH A CAP OF \$39,999.99 ON EACH PURCHASE, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

School Student Accounts. Elizabeth updated the Board on working with the schools to get each student a library card account.

- MOTION TO APPROVE THE APPLICATION FOR A SCHOOL STUDENT PUBLIC LIBRARY ACCOUNT AS PRESENTED, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

Policy Update. The Board discussed the recommended changes to the Circulation Policy.

- MOTION TO APPROVE THE CIRCULATION POLICY AS AMENDED, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:38 pm.

- MOTION TO ADJOURN, KIMBERLY HAY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Minutes taken by Mandy Brooks, Recording Secretary.

Julie McKee, Secretary Date

Cathy Mattingly, President Date

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