

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

November 18, 2025

CALL TO ORDER: Cathy Mattingly called the meeting to order at 5:00 pm.

PRESENT: Cathy Mattingly, President; Julie McKee, Secretary; Christie Robinson, Vice-President; Kimberly Hay, Treasurer; Elizabeth Kozlowski, Executive Director; and Mandy Brooks, Recording Secretary.

ABSENT: None.

PUBLIC COMMENT: Jessica Shorkey, Hannah Brunner, Roseann Polashek, and Macey Hall spoke to the Board on behalf of their departments in favor of the changes suggested by the space audit performed by Thirdway. All left the meeting following their comments at 5:15 pm.

STRATEGIC PLAN PRESENTATIONS: The Board heard presentations from Fast Forward Libraries, Library Strategies, and Thirdway who responded to the library’s request for proposals.

MONTHLY REPORTS: Elizabeth covered the monthly report from KDLA and her Director’s Report.

MINUTES: Minutes of the October regular meeting and the November special-called meeting were reviewed and discussed.

- MOTION TO APPROVE THE MINUTES OF THE OCTOBER REGULAR MEETING, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE MINUTES OF THE NOVEMBER SPECIAL-CALLED MEETING, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY

TREASURER REPORT: The Treasurer’s report for October was presented by Kimberly Hay.

- MOTION TO APPROVE THE OCTOBER TREASURER’S REPORT AS AMENDED, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE OCTOBER VOUCHER AND TO PAY THE BILLS, KIMBERLY HAY. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

STATISTICS: The statistical report was reviewed and discussed.

BUSINESS:

Staff Holiday Party. Elizabeth asked the Board to close at 5:00 pm on the day of the staff holiday party.

- MOTION TO CLOSE THE LIBRARY AT 5:00 PM ON THE DAY OF THE STAFF HOLIDAY PARTY, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

RFP Selection. The Board discussed the strategic planning presentations from the beginning of the meeting

- MOTION TO HIRE FAST FORWARD LIBRARIES PENDING CONTRACT REVIEW AND APPROVAL BY BEN WILLIS AND CATHY MATTINGLY AND TO HIRE THIRDWAY IF THE CONTRACT FROM FAST FORWARD LIBRARIES IS UNACCEPTABLE, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:16 pm.

- MOTION TO ADJOURN, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

Minutes taken by Mandy Brooks, Recording Secretary.

Julie McKee, Secretary Date

Cathy Mattingly, President Date