

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

December 09, 2025

CALL TO ORDER: Cathy Mattingly called the meeting to order at 5:00 pm.

PRESENT: Cathy Mattingly, President; Julie McKee, Secretary; Christie Robinson, Vice-President; Kimberly Hay, Treasurer; Elizabeth Kozlowski, Executive Director; and Mandy Brooks, Recording Secretary.

ABSENT: None.

PUBLIC COMMENT: None.

TRUSTEE INTERVIEWS: The Board interviewed candidates who applied to fill the vacant trustee opening.

AUDIT REPORT: Sam Waninger, of Craft, Waninger, Noble & Company, presented the completed financial audit to the Board.

- MOTION TO APPROVE THE FINAL AUDIT REPORT AS PRESENTED, KIMBERLY HAY. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

MONTHLY REPORTS: Elizabeth covered the monthly report from KDLA and her Director’s Report.

MINUTES: Minutes of the November regular meeting were reviewed and discussed.

- MOTION TO APPROVE THE MINUTES OF THE NOVEMBER REGULAR MEETING, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

TREASURER REPORT: The Treasurer’s report for November was presented by Kimberly Hay.

- MOTION TO APPROVE THE NOVEMBER TREASURER’S REPORT, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE NOVEMBER VOUCHER AND TO PAY THE BILLS AS AMENDED, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

STATISTICS: The statistical report was reviewed and discussed.

BUSINESS:

Policy Update. The Board discussed the recommended changes to the Notary Policy.

- MOTION TO APPROVE THE NOTARY POLICY AS AMENDED, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Trustee Recommendation. The Board discussed the trustee interviews and will present Matt Wagner and Beth Thompson to KDLA for consideration.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:17 pm.

- MOTION TO ADJOURN, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

Minutes taken by Mandy Brooks, Recording Secretary.

Julie McKee, Secretary Date

Cathy Mattingly, President Date