

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

January 13, 2026

CALL TO ORDER: Cathy Mattingly called the meeting to order at 5:00 pm.

PRESENT: Cathy Mattingly, President; Julie McKee, Secretary; Christie Robinson, Vice-President; Kimberly Hay, Treasurer; Elizabeth Kozlowski, Executive Director; and Mandy Brooks, Recording Secretary.

ABSENT: None.

PUBLIC COMMENT: Macey Hall spoke to the Board regarding her support for the requested changes to be presented later in the meeting of the personnel manual.

MONTHLY REPORTS: Elizabeth covered the monthly report from KDLA and her Director's Report.

MINUTES: Minutes of the December regular meeting were reviewed and discussed.

- MOTION TO APPROVE THE MINUTES OF THE DECEMBER REGULAR MEETING AS AMENDED, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

TREASURER REPORT: The Treasurer's report for December was presented by Kimberly Hay.

- MOTION TO APPROVE THE DECEMBER TREASURER'S REPORT, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE DECEMBER VOUCHER AND TO PAY THE BILLS AS AMENDED, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

STATISTICS: The statistical report was reviewed and discussed.

BUSINESS:

Policy Update. The Board discussed the recommended changes to the Personnel Manual.

- MOTION TO APPROVE THE HIRING POLICY AS AMENDED, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE ATTENDANCE & PUNCTUALITY POLICY AS AMENDED, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE COMPENSATION POLICY AS AMENDED TO GO IN TO EFFECT JULY 01, 2026, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE HOLIDAYS POLICY AS AMENDED, CHRISTIE ROBINSON. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.
- MOTION TO TABLE THE REMAINING POLICIES PRESENTED TO THE NEXT MEETING, KIMBERLY HAY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Strategic Plan Committee. The Board discussed who is on the various strategic planning committees.

Strategic Plan Session Dates. The Board discussed meeting dates for strategic planning.

Executive Session. The Board went into closed session.

- MOTION TO GO INTO CLOSED SESSION UNDER THE PROVISIONS OF KRS 61.810(f) AT 6:37 PM, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

- MOTION TO COME OUT OF CLOSED SESSION UNDER THE PROVISIONS OF KRS 61.810(f) AT 6: 48 PM, KIMBERLY HAY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

No action was taken in closed session.

- MOTION TO SEEK LEGAL COUNSEL TO ADDRESS THE MATTER DISCUSSED IN CLOSED SESSION ON BEHALF OF THE BOARD AS NEEDED, KIMBERLY HAY. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:53 pm.

- MOTION TO ADJOURN, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Minutes taken by Mandy Brooks, Recording Secretary.

Julie McKee, Secretary Date

Cathy Mattingly, President Date