

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

February 13, 2026

**CALL TO ORDER:** Cathy Mattingly called the meeting to order at 5:00 pm.

**PRESENT:** Cathy Mattingly, President; Julie McKee, Secretary; Christie Robinson, Vice-President; Kimberly Hay, Treasurer; Matt Wagner, Board Member; Chris Bishoff; KDLA Regional Consultant; Elizabeth Kozlowski, Executive Director; and Mandy Brooks, Recording Secretary.

**ABSENT:** None.

**PUBLIC COMMENT:** None.

- MOTION TO AMEND THE AGENDA TO INCLUDE SURPLUS, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

**MONTHLY REPORTS:** Elizabeth covered the monthly report from KDLA and her Director's Report.

**MINUTES:** Minutes of the January regular meeting were reviewed and discussed.

- MOTION TO APPROVE THE MINUTES OF THE January REGULAR MEETING AS AMENDED, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

**TREASURER REPORT:** The Treasurer's report for January was presented by Kimberly Hay.

- MOTION TO APPROVE THE January TREASURER'S REPORT, MATT WAGNER. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE JANUARY VOUCHER AND TO PAY THE BILLS, KIMBERLY HAY. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

**STATISTICS:** The statistical report was reviewed and discussed.

**BUSINESS:**

Surplus Property. The Board reviewed the surplus property list presented.

- MOTION TO APPROVE THE SURPLUS LIST AS PRESENTED, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.
- MOTION TO AMEND THE AGENDA TO INCLUDE PETTY CASH DISCUSSION, KIMBERLY HAY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Petty Cash. The Board discussed the need for a small amount of petty cash.

- MOTION TO MAINTAIN \$125 OF PETTY CASH, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

Stamping Ground Mobile Site. The Board discussed the possible Stamping Ground Mobile site.

- MOTION TO MOVE FORWARD WITH A LEASE AGREEMENT, CHRISTIE ROBINSON. SECOND, MATT WAGNER. APPROVED UNANIMOUSLY.

Policy Updates. The Board discussed the recommended changes to the Fiscal Responsibility and Circulation Policies.

- MOTION TO APPROVE THE FISCAL RESPONSIBLY POLICY AS PRESENTED, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE CIRCULATION POLICY AS AMENDED, JULIE MCKEE. SECOND, MATT WAGNER. APPROVED UNANIMOUSLY.

Benefits Package. The Board reviewed and discussed the data presented regarding the library's benefits package.

- MOTION TO ACCEPT THE SHORT-TERM BENEFIT CHANGES AS PRESENTED, CHRISTIE ROBINSON. SECOND, MATT WAGNER. CATHY MATTINGLY, KIMBERLY HAY, AND JULIE MCKEE OPPOSED. MOTION DIED.
- MOTION TO ALLOW THE DIRECTOR TO APPROVE UNPAID LEAVE ON A CASE-BY-CASE BASIS, KIMBERLY HAY. SECOND CHRISTIE ROBINSON. APPROVED UNANIMOUSLY

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:36 pm.

- MOTION TO ADJOURN, KIMBERLY HAY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Minutes taken by Mandy Brooks, Recording Secretary.

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Julie McKee, Secretary                      Date

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Cathy Mattingly, President                      Date