

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

April 14, 2026

**CALL TO ORDER:** Christie Robinson called the meeting to order at 5:00 pm.

**PRESENT:** Cathy Mattingly, President; Christie Robinson, Vice-President; Kimberly Hay, Treasurer; Julie McKee, Secretary; Matt Wagner, Board Member; Elizabeth Kozlowski, Executive Director; and Mandy Brooks, Recording Secretary.

**ABSENT:** None.

**PUBLIC COMMENT:** None.

**MONTHLY REPORTS:** Elizabeth covered the monthly report from KDLA and her Director’s Report.

**MINUTES:** Minutes of the March special meeting and the March regular meeting were reviewed and discussed.

- MOTION TO APPROVE THE MINUTES OF THE REGULAR MARCH MEETING, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE MINUTES OF THE SPECIAL CALLED MARCH MEETING, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

**TREASURER REPORT:** The Treasurer’s report for March was presented by Kimberly Hay.

- MOTION TO APPROVE THE MARCH TREASURER’S REPORT, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE APRIL VOUCHER AND TO PAY THE BILLS, KIMBERLY HAY. SECOND, MATT WAGNER. APPROVED UNANIMOUSLY.

**STATISTICS:** The statistical report was reviewed and discussed.

**BUSINESS:**

Staff Development Day. The Board discussed closing for staff development day.

- MOTION TO APPROVE CLOSING THE LIBRARY ON AUGUST 28<sup>TH</sup> FOR STAFF DEVELOPMENT DAY, MATT WAGNER. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

Policy Updates. The Board reviewed and discussed several policies.

- MOTION TO APPROVE THE CLASSIFICATION AND SALARY ADMINISTRATION POLICY AS PRESENTED, CHRISTIE ROBINSON. SECOND, MATT WAGNER. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE PARENTAL LEAVE POLICY AS PRESENTED, JULIE MCKEE. SECOND, MATT WAGNER. APPROVED UNANIMOUSLY.
- MOTION TO DEFER THE SUBSTITUTE POLICY TO THE NEXT MEETING, JULIE MCKEE. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE THE MAKERSPACE POLICY AS AMENDED, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:56 pm.

- MOTION TO ADJOURN, CHRISTIE ROBINSON. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

Minutes taken by Mandy Brooks, Recording Secretary.

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Julie McKee, Secretary	Date	Cathy Mattingly, President	Date
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