SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES SPECIAL CALLED BOARD MEETING MINUTES

July 22, 2026

CALL TO ORDER: Cathy Mattingly called the meeting to order at 5:00 pm.

PRESENT: Cathy Mattingly, President; Christie Robinson, Vice-President; Julie McKee, Secretary; Matt Wagner, Board Member; Kimberly Hay, Treasurer; Elizabeth Kozlowski, Executive Director; and Ben Willis, Library Attorney.

ABSENT: None

PUBLIC COMMENT: None.

BUSINESS:
Trustee Appointment. Board discussed submitting two names to the Scott County Fiscal Court to fill a trustee's expired term.

- MOTION TO SUBMIT THE NAMES DAN MILLER AND MATT WAGNER TO THE SCOTT COUNTY FISCAL COURT FOR TRUSTEE APPOINTMENT, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Accounting Checks and Balances. Kimberly stated the necessary accounting checks and balances for the SCPL and recommended a third party be contracted during the absence of an administrative assistant.

- MOTION TO ENGAGE DONNIE FRYMAN FOR ACCOUNTING DUTIES FOR THE SCOTT COUNTY PUBLIC LIBRARY AT A RATE OF $90 AN HOUR FOR SIX MONTHS SUBJECT TO EARLY TERMINATION OR EXTENSION AS MOVED BY THE BOARD, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

Short-term and long-term position plan. Elizabeth reviewed her long-term position plan.

- MOTION TO AUTHORIZE TO SPEND UP TO $5,000 FOR AN HR COMPANY TO PROVIDE SERVICES FOR IMMEDIATE ACTION UNTIL OTHERWISE DETERMINED BY THE BOARD, JULIE MCKEE. SECOND MATT WAGNER. APPROVED UNANIMOUSLY.

Closed session.

- MOTION TO GO INTO CLOSED SESSION UNDER KRS 61.810, SECTION ONE, SUBSECTION f TO DISCUSS A PERSONNEL MATTER AT 5:40 PM, MATT WAGNER. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

- MOTION TO COME OUT OF CLOSED SESSION UNDER KRS 61.810, SECTION ONE, SUBSECTION f TO DISCUSS A PERSONNEL MATTER AT 6:16 PM, MATT WAGNER. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

- MOTION FOR THE BOARD TO EMPOWER THE BOARD ATTORNEY TO RETAIN A 3RD PARTY VENDOR TO CONDUCT AN INVESTIGATION RELATING TO INFORMATION PRESENTED TO THE BOARD REGARDING A LIBRARY EMPLOYEE THAT MAY RESULT IN POSSIBLE DISCIPLINE OR DISMISSAL. THE BOARD AUTHORIZES EXPENSES UP TO $5,000 FOR THIS ACTION, JULIE MACKEE. SECOND, MATT WAGNER. APPROVED UNANIMOUSLY.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:18 pm.

- MOTION TO ADJOURN, MATT WAGNER. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

Minutes taken by Elizabeth Kozlowski, Executive Director.

Julie McKee, Secretary Date

Cathy Mattingly, President Date