**SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES**

**July 14, 2026**

**CALL TO ORDER:** Cathy Mattingly called the meeting to order at 5:00 pm.

**PRESENT**: Cathy Mattingly, President; Christie Robinson, Vice-President; Kimberly Hay, Treasurer; Julie McKee, Secretary; Matt Wagner, Board Member; Minyoung Bowling, Marketing Manager; Elizabeth Kozlowski, Executive Director; and Mandy Brooks, Recording Secretary.

**ABSENT**: None

**PUBLIC COMMENT:** None.

**MONTHLY REPORTS:** Minyoung presented Orangeboy software and Elizabeth covered the monthly report from KDLA and her Director's Report.

**MINUTES:** Minutes of the June regular meeting were reviewed and discussed.

- MOTION TO APPROVE THE MINUTES OF THE REGULAR JUNE MEETING, CHRISTIE ROBINSON. SECOND, MATT WAGNER. APPROVED UNANIMOUSLY.

**TREASURER REPORT:** The Treasurer's report for June was presented by Kimberly Hay.

- MOTION TO APPROVE THE JUNE TREASURER'S REPORT, CHRISTIE ROBINSON. SECOND, MATT WAGNER. APPROVED UNANIMOUSLY.
- MOTION TO APPROVE JULY VOUCHER AND TO PAY THE BILLS, CHRISTIE ROBINSON. SECOND, KIMBERLY HAY. APPROVED UNANIMOUSLY.

**STATISTICS:** The statistical report was reviewed and discussed.

**BUSINESS:**

Budget Amendment. Elizabeth presented an amended budget to the Board. It was reviewed and discussed.

- MOTION TO APPROVE THE 26-27 BUDGET AS AMENDED, JULIE MCKEE. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

Property Insurance. The Board reviewed and discussed 2 property insurance quotes.

- MOTION TO CONTINUE COVERAGE WITH KACo, JULIE MCKEE. SECOND, MATT WAGNER. APPROVED UNANIMOUSLY.

Patron Request. The Board reviewed and discussed a patron's request to amend the Interlibrary Loan Policy.

- MOTION TO MAKE NO CHANGES TO THE INTERLIBRARY LOAN POLICY, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.
- MOTION TO CONSULT THE LIBRARY'S ATTORNEY, JULIE MCKEE. SECOND, MATT WAGNER. APPROVED UNANIMOUSLY.

Staff Updates. The Board went into executive session.

- MOTION TO GO INTO CLOSED SESSION UNDER KRS 61.810, SECTION ONE, SUBSECTION f TO DISCUSS A PERSONNEL MATTER AT 6:43PM, KIMBERLY HAY. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.
- MOTION TO COME OUT OF CLOSED SESSION UNDER KRS 61.810, SECTION ONE, SUBSECTION f TO DISCUSS A PERSONNEL MATTER AT 7:03PM, KIMBERLY HAY. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

No action was taken.

- MOTION TO GO INTO CLOSED SESSION UNDER KRS 61.810, SECTION ONE, SUBSECTION f TO DISCUSS A PERSONNEL MATTER AT 7:05PM, KIMBERLY HAY. SECOND, CHRISTIE ROBINSON. APPROVED UNANIMOUSLY.

- MOTION TO GO COME OUT OF CLOSED SESSION UNDER KRS 61.810, SECTION ONE, SUBSECTION f TO DISCUSS A PERSONNEL MATTER AT 7:50PM, CHRISTIE ROBINSON. SECOND, MATT WAGNER. APPROVED UNANIMOUSLY.

No action was taken.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:50 pm.

- MOTION TO ADJOURN, CHRISTIE ROBINSON. SECOND, JULIE MCKEE. APPROVED UNANIMOUSLY.

Minutes taken by Mandy Brooks, Recording Secretary.

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| Julie McKee, Secretary Date | Cathy Mattingly, President Date |